

EEO PUBLIC FILE REPORT RADIO

A. Employment Unit Covered

WVPN-FM

B. Reporting Period

May 28, 2008 to May 29, 2009

C. Full-time Vacancies Filled During Reporting Period

None

D. Recruitment/Referral Sources Used to Seek Candidates for Each Vacancy

(Organizations entitled to notification identified by *.)

Job Title: N/A

Date Filled: N/A

Source	Contact Person	Address	Phone No.	Referred Person Hired?
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Total number of interviewees from all sources for this position: N/A

E. Total Number of Persons Interviewed for All Full-Time Vacancies Filled During the Reporting Period: N/A

F. Total Number of Interviewees for All Full-Time Vacancies Filled During the Reporting Period Per Recruitment/Referral Sources: N/A

Referral Source	Contact Person	Address	Phone No.	No. of Persons Interviewed
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G. Outreach Activities Performed During the Reporting Period

Initiative: Attendance at Job Fairs

Station Staff Involved: Holteem Mitchell, Human Resources Manager,
Jeffrey Bennett, Accountant/Auditor I

Career Fair, Fairmont State University, Fairmont, WV, February, 2009

Spring Jobs Fest 2009, Marshall University, Huntington, WV, February 25, 2009

Career and Graduation Fair, Mountain State University, Beckley, WV, March 25, 2009

Career and Employment Expo, West Virginia State University and West Virginia State Community and Technical College, Institute, WV, April 2, 2009

Initiative: Participation in job banks, internet programs, and other programs designed to promote outreach. An ad was placed in the “Minority Review,” a circular which reaches the Eastern region of the United States. The ad appeared in the section set aside for companies supporting minority outreach in hiring and promotion within their organization. The ad presents contact information for each organization. The West Virginia Public Broadcasting ad appeared along with companies from Maryland, Massachusetts, New York and Pennsylvania.

Initiative: Provision of training as to methods of ensuring equal employment opportunity and preventing discrimination

Station Staff Involved: Holteen Mitchell, Human Resources Manager
Participated in the 2008 State of West Virginia EEO Training Seminar,
October 6-8, 2008

The agenda focused on assisting participants in fulfilling their duties to be more effective EEO counselors and coordinators through workshop activities. The conference provided an opportunity to enhance the important role that education plays in achieving a workplace free of discrimination, bias, and intolerance.

Initiative: On-air announcement broadcast weekly inviting organizations to add their names to the list of organizations receiving job announcements.

Initiative: Listing of each upper-level category opening in a job bank or newsletter of media trade groups whose membership includes substantial participation of women and minorities.

Membership in the West Virginia Broadcasters’ Association